

**Housing Authority of the Township of Haddon**

**Resolution 2012-0118**

**Dated January 18, 2012**

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$8,433.72 and payroll payments of \$22,205.53 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of December 14, 2011. In addition, the Board hereby approves payment in the amount of \$44,781.23 of unpaid \* invoices which have been received and approved by staff since the last meeting of December 14, 2011. Details of all amounts are attached to this resolution.

\* Add Contract payment of \$69,874.50 for  
third part for roof Replacement. Total  
is \$44,781.23 + 73 JAD 1/18/12

**Signatures:**

**Pam Gallus – Chairperson**



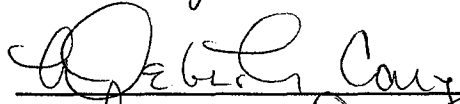
**Alma Zwick – Vice Chairperson**



**Mary Berko**



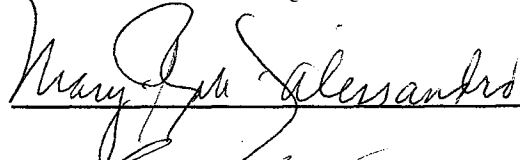
**Deborah Cary**



**Louis Cernava**



**Mary Rita D'Alessandro**



**Frank Jackson**



**Housing Authority of the Township of Haddon**

**Resolution 2012-0215**

**Dated February 15, 2012**

**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$74,760.42 and payroll payments of \$15,871.90 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of January 18, 2012. In addition, the Board hereby approves payment in the amount of \$48,575.47 of unpaid invoices which have been received and approved by staff since the last meeting of January 18, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

*Deborah Cary*  
**Vacants - Chairperson**

*Deborah Cary*

**Alma Zwick - Vice Chairperson**

*Alma Zwick*

**Mary Berko**

*Mary Berko*

~~**Deborah Cary**~~

~~*Deborah Cary*~~

**Louis Cernava**

*Louis Cernava*

**Mary Rita D'Alessandro**

*Mary Rita D'Alessandro*

**Frank Jackson**

ABSENT

*JAO*  
*2/15/12*

# Housing Authority of the Township of Haddon


## Resolution 2012-0321

Dated March 21, 2012

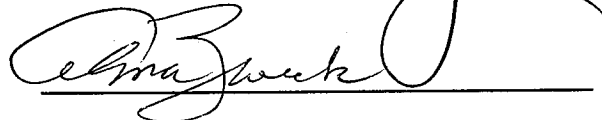
WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$2,704.65 and payroll payments of \$16,534.55 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of February 15, 2012. In addition, the Board hereby approves payment in the amount of \$36,335.04 of unpaid invoices which have been received and approved by staff since the last meeting of February 15, 2012. Details of all amounts are attached to this resolution.

### Signatures:

Deborah Cary – Chairperson



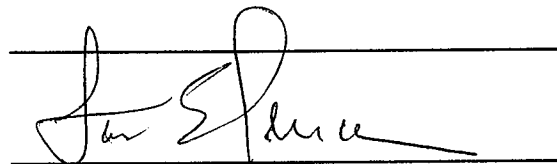
Alma Zwick – Vice Chairperson



Mary Berko



Vacant

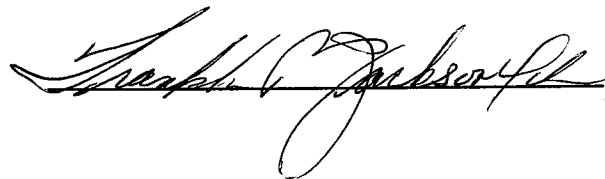


Louis Cernava

Mary Rita D'Alessandro

ABSENT

Frank Jackson



JAD  
3/21/12

**Housing Authority of the Township of Haddon**

**Resolution – 2012-01 –**

**Dated March 21, 2012**

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve the following persons as authorized signatories With 1<sup>st</sup> Colonial National Bank for both our Operating Account #0123001943 and Escrow Account #0123002016 commencing March 21, 2012.

Joseph Iacovino, Executive Director

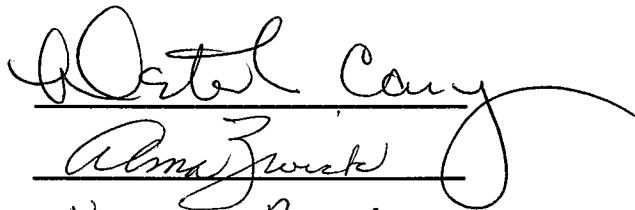
John G. Wells, Accountant

Deborah Cary, Chairperson

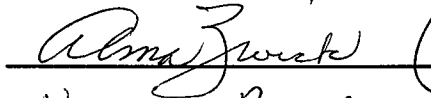
Alma Zwick, Vice-Chairperson

Signatures:

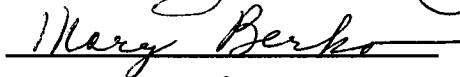
Deborah Cary – Chairperson



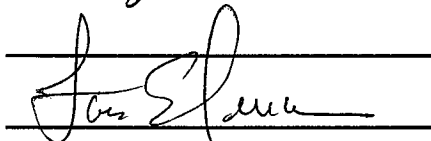
Alma Zwick – Vice Chairperson



Mary Berko



Vacant

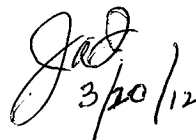
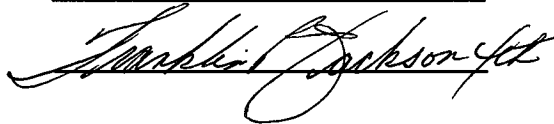


Louis Cernava

ABSENT

Mary-Rita D'Alessandro

Frank Jackson



**HADDON TOWNSHIP HOUSING AUTHORITY**

**AWARDING CONTRACT RESOLUTION**

**RESOLUTION NO. 2012-2**

**WHEREAS**, the Haddon Township Housing Authority has advertised for, and received bids for the purpose of the Replacement of Select Windows and Doors at the Rohrer Towers Senior's High Rise Building in the Township of Haddon, Camden County, New Jersey; and

**WHEREAS**, the bid of \*\$406,610.00 was received from Levy Construction of Audubon, New Jersey; and

**NOW, THEREFORE BE IT RESOLVED**, by the Haddon Township Housing Authority that a contract in the amount of \$406,610.00 for the Replacement of Select Windows and Doors at the Rohrer Towers Senior's High Rise Building in the Township of Haddon, Camden County, New Jersey is hereby awarded to Levy Construction of Audubon, NJ, conditional upon the following:


1. Review and approval of the bid documents and bidding procedures by the Authority Solicitor.
2. Certification of the allocation of sufficient funds by the Authority Financial Officer.
3. Copies of the Public Works Registration and New Jersey Business Registration must be received for all listed subcontractors; and
4. All other conditions determined to be necessary by the Authority; and.
5. This Resolution hereby authorizes the Haddon Township Housing Authority to endorse the Contract document.

\* Breakdown of Contracts is as follows:

The Replacement of PVC Windows on Floors 8 thru 11	\$120,560.00
The Replacement of PVC Windows on the Remaining 6 Floors	\$182,160.00
The Replacement of the Balcony Storm Doors on Floors 8 thru 11	\$ 25,960.00
The Replacement of the Balcony Storm Doors on the Remaining 6 Floors	\$ 55,935.00
The Barrier Free Improvements to the Front Vestibule Area	<u>\$ 22,000.00</u>
Total Contract Amount	\$406,615.00

**APPROVED WITH SIGNATURES:**

**Deborah Cary, Chairperson**

  
\_\_\_\_\_

**Alma Zwick, Vice Chairperson**

  
\_\_\_\_\_

**Mary Berko**

  
\_\_\_\_\_

**Vacant**

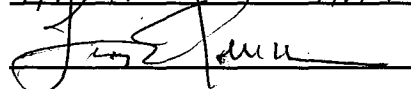
**Mary-Rita D'Alessandro**


ABSENT on March 21st 2012  
\_\_\_\_\_

**Frank Jackson**

ABSENT on April 18, 2012  
\_\_\_\_\_

**Louis Cemava**

  
\_\_\_\_\_

  
4/18/12

**HADDON TOWNSHIP HOUSING AUTHORITY**

**AWARDING CONTRACT RESOLUTION**

**RESOLUTION NO. 2012-3**

**WHEREAS**, the Haddon Township Housing Authority has advertised for, and received bids for the purpose of the Purchase of Cell Tower Leases for the Haddon Township Housing Authority in the Township of Haddon, Camden County, New Jersey; and

**WHEREAS**, the bid of \$421,000.00 was received from Communications Capital Group of Roswell, Georgia; and

**NOW, THEREFORE BE IT RESOLVED**, by the Haddon Township Housing Authority that a contract in the amount of 421,000.00 for the Purchase of Cell Tower Leases for the Haddon Township Housing Authority in the Township of Haddon, Camden County, New Jersey is hereby awarded to Communications Capital Group of Roswell, Georgia, conditional upon the following:

1. Review and approval of the bid documents and bidding procedures by the Authority Solicitor.
2. Certification of the allocation of sufficient funds by the Authority Financial Officer.
3. Copies of the Public Works Registration and New Jersey Business Registration must be received for all listed subcontractors; and
4. All other conditions determined to be necessary by the Authority; and.
5. This Resolution hereby authorizes the Haddon Township Housing Authority to endorse the Contract document.

**APPROVED WITH SIGNATURES:**

Deborah Cary, Chairperson

Deborah Cary

Alma Zwick, Vice Chairperson

Alma Zwick

Mary Berko

Mary Berko

Vacant

Mary-Rita D'Alessandro

ABSENT ON MARCH 21, 2012

Frank Jackson

ABSENT ON April 18, 2012

Louis Cernava

Jan Skene

JAC  
4/18/12

**Housing Authority of the Township of Haddon**

**Resolution 2012-0418**

**Dated April 18, 2012**

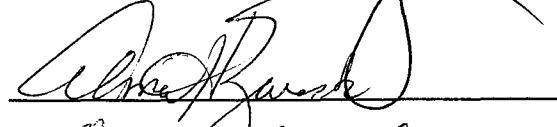
**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$24,488.65 and payroll payments of \$17,865.88 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of March 21, 2012. In addition, the Board hereby approves payment in the amount of \$33,698.31 of unpaid invoices which have been received and approved by staff since the last meeting of March 21, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

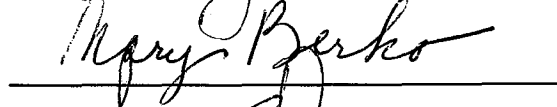
**Deborah Cary – Chairperson**



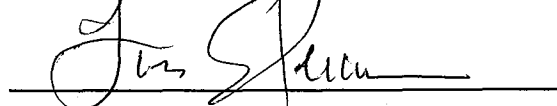
**Alma Zwick – Vice Chairperson**



**Mary Berko**



**Louis Cernava**



**Mary Rita D'Alessandro**

ABSENT

**Frank Jackson**

ABSENT

**Vacant**

\_\_\_\_\_



THE HADDON TOWNSHIP HOUSING AUTHORITY

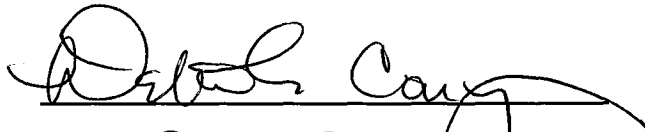
RESOLUTION FOR APPROVAL – APRIL 18, 2012

RESOLUTION NO. 2012-4

Whereas, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve the attached Addendum to the Tenant's Lease Agreement. The addendum outlines the provisions for those tenants with no emergency contact and provides for the lease's termination within ten days of a tenant's passing.

**APPROVED WITH SIGNATURES:**

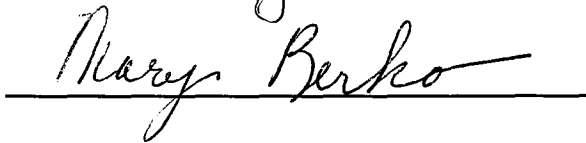
**Deborah Cary, Chairperson**



**Alma Zwick, Vice Chairperson**



**Mary Berko**



**Vacant**

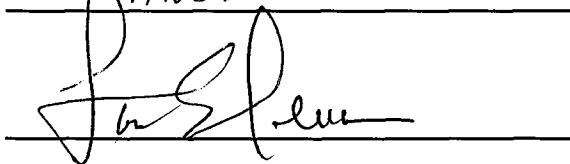
**Mary-Rita D'Alessandro**

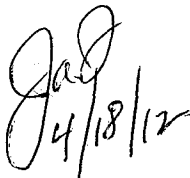
ABSENT

**Frank Jackson**

ABSENT

**Louis Cernava**







Lease Addendum

The Housing Authority of the Township of Haddon ("the Housing Authority" or "Landlord") and \_\_\_\_\_ ("Tenant"), having previously entered into a Lease Agreement ("the Lease"), hereby agree to the following terms and conditions as set forth in this Addendum to the Lease:

1. Tenant agrees to provide the following information:
  - a. Tenant does/does not (circle one) have a Last Will and Testament ("Will").
  - b. The Attorney or other preparer of Tenant's Will is:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

c. The Executor of Tenant's Estate is

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

d. The Administrator of Tenant's Estate is

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

e. Tenant's Next of Kin (Sibling, Child, Grandchild,  
Niece/Nephew, etc.) is

\_\_\_\_\_  
Name & Relation to Tenant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

f. In the event of an emergency, Tenant's Emergency Contact is

\_\_\_\_\_  
Emergency Contact's Name

\_\_\_\_\_  
Emergency Contact's Address

\_\_\_\_\_  
Emergency Contact's Phone

2. Tenant agrees to immediately notify the Housing Authority of any changes to the information provided in Paragraph 1.
3. Tenant agrees that upon Tenant's death, Tenant's Lease will automatically terminate with ten (10) business days.

TENANT

THE HOUSING AUTHORITY OF  
THE TOWNSHIP OF HADDON

\_\_\_\_\_  
Tenant's Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Tenant's Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Date:

Date:

**Housing Authority of the Township of Haddon**

**Resolution 2012-0516**

**Dated May 16, 2012**

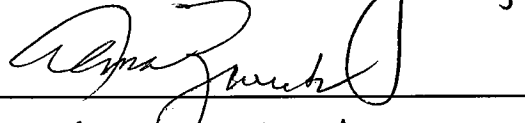
**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of **\$2,374.65** and payroll payments of **\$17,712.18** including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of April 18, 2012. In addition, the Board hereby approves payment in the amount of **\$28,829.86** of unpaid invoices which have been received and approved by staff since the last meeting of April 18, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

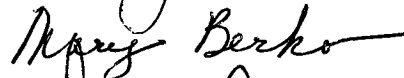
**Deborah Cary – Chairperson**



**Alma Zwick – Vice Chairperson**



**Mary Berko**



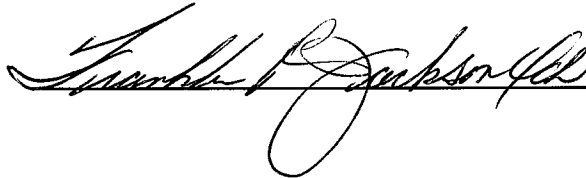
**Louis Cernava**



**Mary Rita D'Alessandro**

ABSENT

**Frank Jackson**



**Vacant**

\_\_\_\_\_

**THE HADDON TOWNSHIP HOUSING AUTHORITY  
25 Wynnewood Avenue, Haddon Township, NJ 08108**

**DATED – June 20, 2012**


**BOARD OF COMMISSIONERS – SIGNATURE APPROVAL OF:**

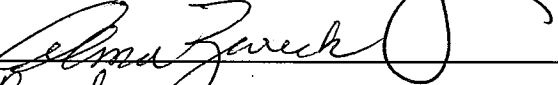
**WHEREAS, THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY, TOWNSHIP OF HADDON, NJ ACTING WITHIN ITS AUTHORITY AND OBLIGATION PREVIOUSLY ADOPTED AN EMPLOYEE HANDBOOK; AND WHEREAS, THERE IS A COMPLIANCE NEED TO AMEND THE HANDBOOK; AND WHEREAS, BY INCLUDING THE SUPERVISORY PROCEDURES SECTION WILL REDUCE THE AUTHORITY'S DEDUCTIBLE AND CO-INSURANCE REQUIREMENTS ON EMPLOYMENT PRACTICES LIABILITY CLAIMS; THEREFORE BE IT RESOLVED, THE FOLLOWING AMENDMENTS HAVE BEEN MADE TO THE HANDBOOK:**


- 1. Americans with Disabilities Act Policy: Policy Language has been replaced in its entirety to address revisions in the law.**
- 2. E-Mail, Voicemail, Computer, and Internet Usage Policy: Language replaced in its entirety to address expanding issues raised with evolving technology.**
- 3. Access to Personnel Records. Language replaced in its entirety.**
- 4. Flexibility Spending Account – Heading added to ensure that the Authority addresses new requirements to address flexibility spending accounts.**
- 5. Insertion of procedures to comply with the Joint Insurance Fund's requirements.**


**Therefore be it resolved, the amended Employee Handbook Policies and Procedures is adopted.**

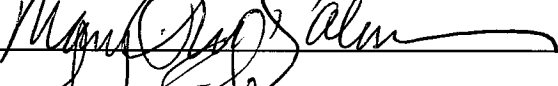
**SIGNATURES:**

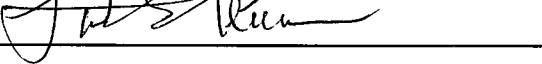
**Deborah Cary, Chairperson** 

**Alma Zwick, Vice-Chairperson** 

**Mary Berko** 

**Franklin Jackson IV** 

**Mary-Rita D'Alessandro** 

**Louis Cernava, Tenant Rep.** 

*jad*  
*6/20/12*

**Housing Authority of the Township of Haddon**


**Resolution 2012-0620**

**Dated June 20, 2012**

**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of **\$2,810.11** and payroll payments of **\$20,109.43** including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of May 16, 2012. In addition, the Board hereby approves payment in the amount of **\$71,629.98** of unpaid invoices which have been received and approved by staff since the last meeting of May 16, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

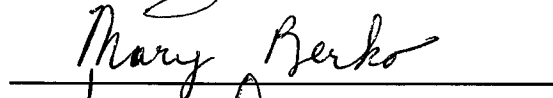
**Deborah Cary – Chairperson**



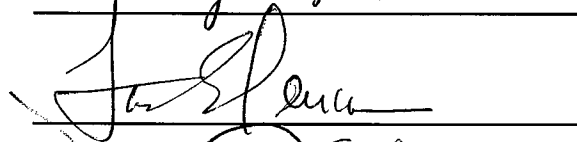
**Alma Zwick – Vice Chairperson**



**Mary Berko**



**Louis Cernava**



**Mary Rita D'Alessandro**



**Frank Jackson**



**Vacant**



*gad*  
*6/20/12*

**Housing Authority of the Township of Haddon**

**Resolution 2012-0718**

**Dated July 18, 2012**

**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$2,974.65 and payroll payments of \$20,244.80 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of June 20, 2012. In addition, the Board hereby approves payment in the amount of \$25,281.16 of unpaid invoices which have been received and approved by staff since the last meeting of June 20, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

**Deborah Cary – Chairperson**

ABSENT

**Alma Zwick – Vice Chairperson**

Alma Zwick

**Mary Berko**

Mary Berko

**Louis Cernava**

ABSENT

**Mary Rita D'Alessandro**

Mary Rita D'Alessandro

**Frank Jackson**

Frank Jackson

**Vacant**

\_\_\_\_\_

*jad*  
*7/18/12*

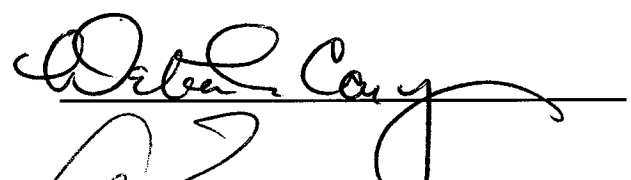
THE HADDON TOWNSHIP HOUSING AUTHORITY

RESOLUTION FOR APPROVAL – AUGUST 15, 2012

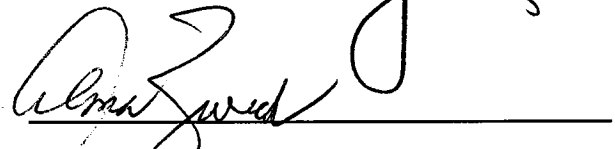
Whereas, the Board of the Housing Authority of the Township of Haddon acting within  
Its authority and obligation moves to approve the ACOP Document  
(Admissions and Continued Occupancy)  
Which was approved at the regular meeting of the  
Haddon Township Housing Authority on June 20, 2012.

**APPROVED WITH SIGNATURES:**

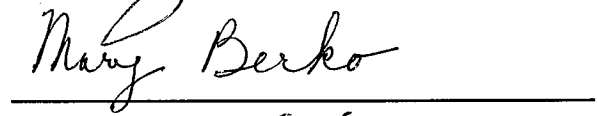
**Deborah Cary, Chairperson**



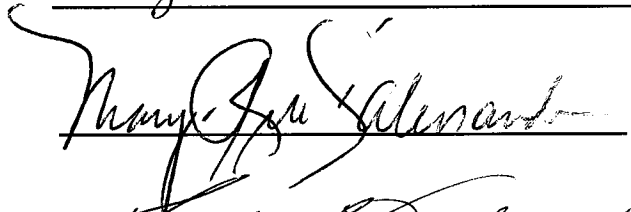
**Alma Zwick, Vice Chairperson**



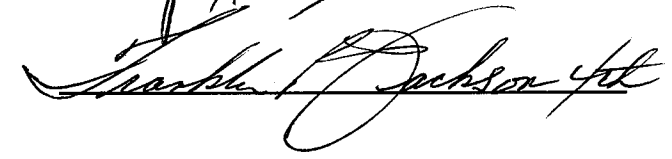
**Mary Berko**



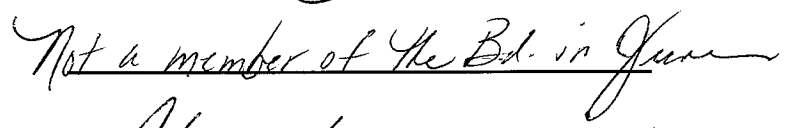
**Mary-Rita D'Alessandro**



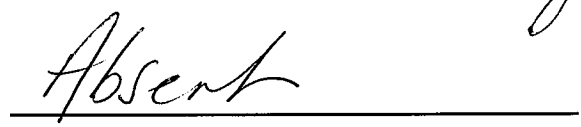
**Frank Jackson**

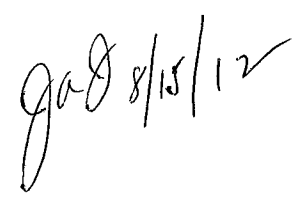


**Brian Seltzer**



**Louis Cernava**







# Housing Authority of the Township of Haddon

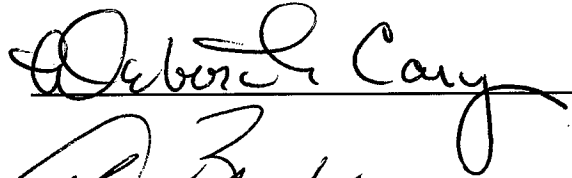
## Resolution 2012-0816

Dated August 16, 2012

**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$2,374.65 and payroll payments of \$16,636.29 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of July 18, 2012. In addition, the Board hereby approves payment in the amount of \$210,546.21 of unpaid invoices which have been received and approved by staff since the last meeting of July 18, 2012. Details of all amounts are attached to this resolution.

### Signatures:

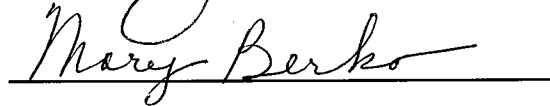
Deborah Cary – Chairperson



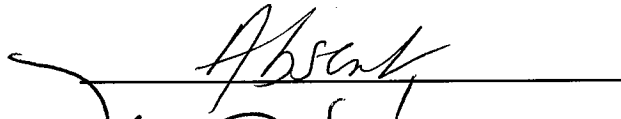
Alma Zwick – Vice Chairperson



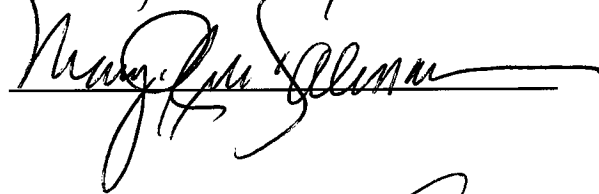
Mary Berko



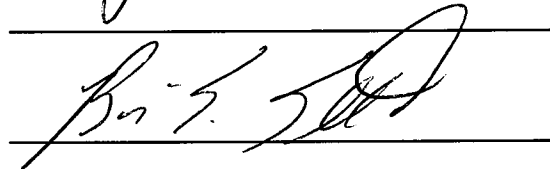
Louis Cernava



Mary Rita D'Alessandro

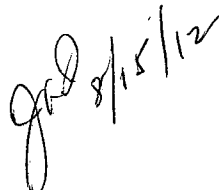


Frank Jackson



Vacant

Brian Seltzer

  
gpd 8/15/12

# Housing Authority of the Township of Haddon

## Resolution 2012-0919

Dated September 19, 2012

**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$2,374.65 and payroll payments of \$18,783.96 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of August 15, 2012. In addition, the Board hereby approves payment in the amount of \$139,638.84 of unpaid invoices which have been received and approved by staff since the last meeting of August 15, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

Deborah Cary – Chairperson

Absent

Alma Zwick – Vice Chairperson

Alma Zwick

Mary Berko

Mary Berko

Louis Cernava

Louis Cernava

Mary Rita D'Alessandro

Mary Rita D'Alessandro

Frank Jackson

Frank Jackson

Brian Seltzer

Brian Seltzer

gad  
9/26/12

**Housing Authority of the Township of Haddon**

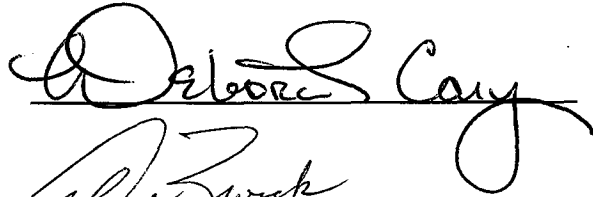
**Resolution 2012-01017**

**Dated October 17, 2012**

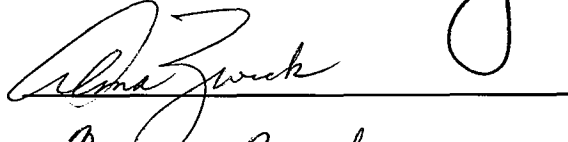
**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$3,999.63 and payroll payments of \$17,009.94 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of September 19, 2012. In addition, the Board hereby approves payment in the amount of \$26,659.78 of unpaid invoices which have been received and approved by staff since the last meeting of September 19, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

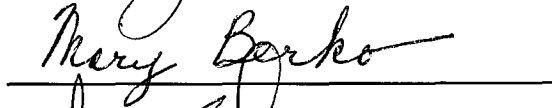
**Deborah Cary – Chairperson**



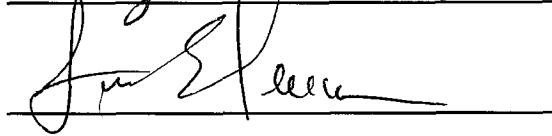
**Alma Zwick – Vice Chairperson**



**Mary Berko**



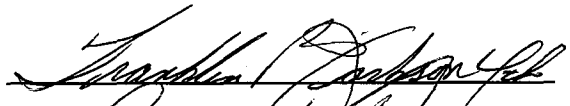
**Louis Cernava**



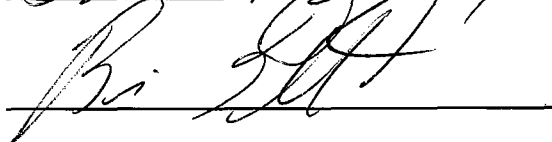
**Mary Rita D'Alessandro**

ABSENT

**Frank Jackson**



**Brian Seltzer**



# Housing Authority of the Township of Haddon

## Resolution 2012-1129

Dated November 29, 2012

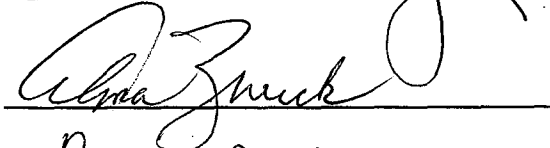
**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$3,810.45 and payroll payments of \$25,550.36 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of October 17, 2012. In addition, the Board hereby approves payment in the amount of \$22,673.61 of unpaid invoices which have been received and approved by staff since the last meeting of October 17, 2012. Details of all amounts are attached to this resolution.

### Signatures:

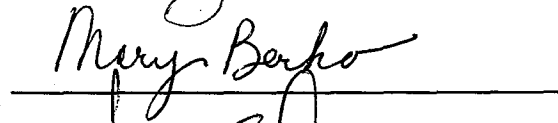
Deborah Cary – Chairperson



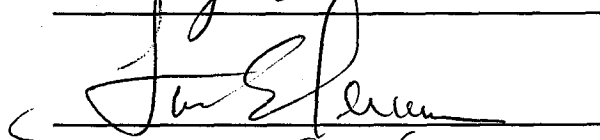
Alma Zwick – Vice Chairperson



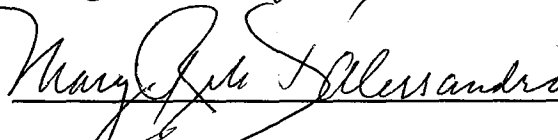
Mary Berko



Louis Cernava



Mary Rita D'Alessandro



Frank Jackson



Brian Seltzer



JAD  
11/30/12

# Housing Authority of the Township of Haddon

## Resolution 2012-1219

Dated December 19, 2012

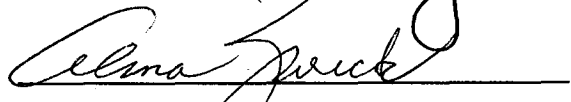
**WHEREAS**, the Board of the Housing Authority of the Township of Haddon acting within its authority and obligation moves to approve invoice payments of \$12,257.61 and payroll payments of \$17,923.86 including related payroll taxes and pension payment, both of which have been paid since the last Board meeting of November 29, 2012. In addition, the Board hereby approves payment in the amount of \$128,417.75 of unpaid invoices which have been received and approved by staff since the last meeting of November 29, 2012. Details of all amounts are attached to this resolution.

**Signatures:**

**Deborah Cary – Chairperson**



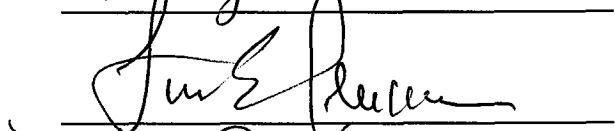
**Alma Zwick – Vice Chairperson**



**Mary Berko**



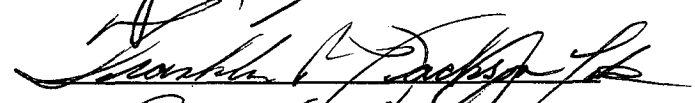
**Louis Cernava**



**Mary Rita D'Alessandro**



**Frank Jackson**



**Brian Seltzer**



*jad 12/19/12*